



North Carolina Department of Health and Human Services  
**Division of Budget and Analysis**  
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Beverly Eaves Perdue, Governor  
Lanier M. Cansler, Secretary

James B. Slate, Jr., Director

June 29, 2011

**MEMORANDUM #2011-04**

TO: Division Directors  
Office Directors  
Budget Officers

FROM: James B. Slate, Jr.

A handwritten signature in dark ink, reading "James B. Slate, Jr." in a cursive style.

SUBJECT: Change in IRS Mileage Rate Effective July 1, 2011

Effective July 1, 2011, the Internal Revenue Services (IRS) has increased the business standard mileage rate from 51 cents to 55.5 cents per mile to better reflect the recent increase in gas prices. Accordingly and pursuant to G.S. 138-6(a)(1), the Office of State Budget and Management will adjust the allowable rate of reimbursement for travel by officers and employees on official state business that operate from funds deposited with the State Treasurer. The Travel Policies and Regulations section of the Budget Manual will be updated to reflect the new IRS mileage rate of 55.5 cents per mile.

The standard mileage rate set by the IRS will be paid to State officers and employees who use their personal vehicle for state business and the roundtrip distance does not exceed 100 miles. In addition, if a state owned vehicle is not available for the employee's state business travel regardless of distance, he or she shall be reimbursed at the IRS rate. Departments and agencies should continue to use the 30 cents per mile rate for employees who choose to use personal vehicles on trips that exceed 100 miles roundtrip when a state vehicle is available.

If you have any questions regarding the new IRS mileage rate, please contact your Department Budget Analyst.

Attachment

cc:	Lanier Cansler	Mike Watson	Maria Spaulding
	Allen Feezor	Dan Stewart	Beth Melcher
	DHHS Budget Analysts		



**STATE OF NORTH CAROLINA  
OFFICE OF STATE BUDGET AND MANAGEMENT**

BEVERLY EAVES PERDUE  
GOVERNOR

ANDY WILLIS  
STATE BUDGET DIRECTOR

June 29, 2011

MEMORANDUM

TO: Department Heads and Chief Fiscal Officers

FROM: Andy Willis  
State Budget Director

RE: Change in IRS Mileage Rate

Effective July 1, 2011, the Internal Revenue Service (IRS) has increased the business standard mileage rate from 51 cents per mile to 55.5 cents per mile to better reflect the recent increase in gas prices. Accordingly and pursuant to G.S. 138-6(a)(1), the Office of State Budget and Management will adjust the allowable rate of reimbursement for travel by officers and employees on official state business that operate from funds deposited with the State Treasurer. The Travel Policies and Regulations section of the Budget Manual will be updated to reflect the new IRS mileage rate of 55.5 cents per mile.

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Departments and agencies should continue to use the 30 cents per mile rate for employees who choose to use personal vehicles on trips that exceed 100 miles roundtrip when a state vehicle is available.

If you have specific questions regarding the new IRS mileage rate, please contact your OSBM budget analyst at (919) 807-4700.